

Homework Policy - KS2, KS3, KS4, KS5

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New review date: September 2023

“Burlington House School” refers to Burlington House Prep, Burlington House Senior and Burlington House Sixth Form.

For changes to Homework procedure and expectations during periods of remote learning, please see:

Remote Learning Policy

Please see also:

Teaching and Learning Policies (in Staff Handbook)

Standard 1: The Quality of Education Provided

It is vital that pupils are given overlearning activities that reinforce the learning they experience in the classroom. This is done through homework. It is expected that homework will reflect the scheme of work being studied in classes. Homework will be differentiated in accordance with pupil ability and departments are to ensure that tasks are created with particular individuals and groups in mind.

It is important to remember that homework tasks are designed to be accessible to pupils without support and represent a consolidation of learning that has taken place in lessons. Therefore, homework cannot, in itself, be used as a measure of progress.

KS2 HOMEWORK

KS2 pupils will be given **1** piece of homework per day, on a fortnightly rota of subjects. Each piece should take a pupil **approximately 15 minutes to complete**. Regular homework is important to develop a good routine for transition into KS3, and to reinforce learning.

The school's **Homework Template** (S:CURRICULUM/Planning Templates/Homework Template) should be used for each piece of homework given on Google Classroom or stuck in each pupil's homework book (see below). The Burlington House School is in the process of developing assessment rubrics embedded in Google Classroom that will replace the Homework Template.

HOMEWORK SANCTIONS and REWARDS KS2

Homework that is completed on time and shows good effort should be rewarded using the merit system and recorded in pupil diaries.

If homework is not being done or is done poorly, the subject teacher will follow this up in the following ways, as appropriate:

- Agreeing with pupil how the homework will be redone and/or setting a new due date
- Communicating with parents via pupil diary, email, phone
- Consideration as to whether this pupil needs additional support, ie therapeutic input



BURLINGTON
HOUSE SCHOOL

Homework Cover Sheet

Name:		Form:		Date Set:	
Teacher:		Subject:		Date Due:	






THE MOAT
SCHOOL

What you have to Do:

I'll be looking for:

Pupil use only

	I fully understand	✓	Comments:
	I need more practice	📖	Comments:
	I didn't understand	📖	Comments:

Teacher use only

What you did well:,

What you could improve:

Effort Grade	<input type="checkbox"/> A-Very Good	<input type="checkbox"/> B-Good	<input type="checkbox"/> c-Acceptable	<input type="checkbox"/> D-Limited
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9-8	76-100%	Excellence. Can extend & apply ideas.	Grade	Status
7-6	55-75%	Secure. Can link & relate ideas, strategies for reasoning		<input type="checkbox"/> On Time
5-4	26-50%	Developing. Many ideas, basic skills & concepts		<input type="checkbox"/> Late
3-1	0-25%	Foundation. Single idea, recall & reproduce		<input type="checkbox"/> Absent

KS3 HOMEWORK

KS3 pupils will be given up to **2** pieces of homework per day. Each piece should take a pupil **approximately 20 - 30 minutes to complete**. Homework will be set in accordance with a fortnightly rota of subjects (example below). This rota will be created at the start of each academic year when the timetable is constructed and parents will be reminded of the 'homework week' via the Head's Friday letter each week.

KS3 example rota

	Week 1	Week 2
Mon	English	DT Spanish
Tue	Science * FT	English
Wed	Science * Art	ICT history
Thurs	Maths RSS	Maths
Fri	Geog	Science* P.A

Homework will be explained to pupils in subject lessons and given to them via Google Classroom (as an Assignment, labelled HOMEWORK:), or their homework book or folder. Where a homework task is to be completed in a book or folder, the assignment should still be entered onto Google Classroom for communication and tracking purposes. The comments will then be uploaded onto Google Classroom for students to receive feedback for their work.

In some instances, such as specific work in Maths, Science and English, teachers may utilise online programmes to set homework. Examples of these can include MyMaths, Rapid Plus and LogOnScience. In these cases, homework will still be recorded in Google classroom but the Homework Book/folder would not be used.

The school's **Homework Cover Sheet** (see above and S:CURRICULUM/Planning Templates/Homework Template) should be used for each piece of homework given. The Burlington House School is in the process of developing assessment rubrics embedded in Google Classroom that will replace the Homework Template.

Homework is due on the date set in Google Classroom or on the homework sheet. If there is no date attached to the assignment and it is labelled homework, the homework should be done for the next day. Pupils can expect all details of the homework to be put on Google classroom and will not need to record the information in their diaries.

Homework marks should be recorded by subject teachers Google Classroom.

In the lead-up to the Summer Term examinations, KS3 homework is likely to be revision tasks. In this case, Homework Templates and use of marking policy might not be required.

KS4 and KS5 HOMEWORK

KS4 pupils will usually be given **2-3** pieces of homework per day, although research for controlled assessment may stretch over a longer period. Each piece of set work should take a pupil **approximately 30 minutes to complete**. Homework will be set in accordance with a weekly rota of subjects (example below).

KS5 pupils should be given link work / research assignments each week for each subject they study.

KS4 example rota

	Homework Timetable
Mon	English
Tue	Block 1 option (Art/ photo / business / PA) Block 2 option (History/Food/DT/)
Wed	Science
Thurs	Block 3 option (Art/Geog/Citizenship/PA)
Fri	Maths (P.E Theory)

Details of all homework can be found on Google Classroom. If homework cannot be set as expected on the timetabled day, this must be recorded in Google Classroom, along with the reason why it was not set.

KS4 and KS5 pupils should hand in their homework directly to the subject teacher. Homework marks should be recorded by subject staff on Google Classroom, each time a homework task is set and marked. The school's **Assessment Feedback Form** (see below) should be used for each piece of homework given. The Burlington House School is in the process of developing assessment rubrics embedded in Google Classroom that will replace this form.

Study Skills mentors will scrutinize google classroom to monitor pupils' homework progress in school.

Assessment Feedback		Date:	
What you did well:			
What you could improve:			
Grade / Quality of Work:		Effort:	Status:
76-100 %	Mastering - can extend & apply ideas	Excellent	rushed!
51-75%	Securing - can link & relate ideas, strategies for reasoning	Good	on time
26-50%	Developing - many ideas, basic skills & concepts	Acceptable	late
1-25%	Emerging - single idea, recall & reproduce	Limited	absent
Pupil response / self-evaluation:			

HOMEWORK SANCTIONS and REWARDS KS3, KS4 and KS5

Homework that is completed on time and shows good effort should be rewarded using the merit system and recorded in pupil diaries.

If homework is not being done or is done poorly, the subject teacher will follow this up in the following ways, as appropriate:

- Agreeing with pupil how the homework will be redone and/or setting a new due date
- Communicating with parents via Google Classroom, email, phone
- Communicating with pupil's Learning Skills / Study Skills Mentor re. possible intervention
- Consideration as to whether this pupil needs additional support, ie after-school study session
- Setting a sanction, such as break detention

REMOTE LEARNING

Details of how homework is set for pupils during illness, self-isolation or whole-school closure can be found in the school's **Remote Learning Policy**.

HOMEWORK CLUB

In instances where there are particular difficulties with a pupil completing homework, a supervised after-school homework club may be offered on either a one to one or small group basis. This support will be initiated by the school in negotiation with parents.

In KS4, in Study Skills, pupils may use homework tasks as a basis for their work.